

**HIGH DESERT RESIDENTIAL OWNERS ASSOCIATION
REGULAR BOARD MEETING MINUTES**

July 18, 2023

10555 Montgomery Blvd. NE, Bldg.1, Suite 100

Albuquerque, NM 87110

Zoom Online Conference

5:00 p.m.

CALL TO ORDER

The Board meeting was called to order by President George Marsh at 5:00 p.m. with a quorum present.

ROLL CALL

Board Members Present:

George Marsh, President
Bill Pederson, Vice President
Steve Hartig, Treasurer
Bob Howell, Secretary
Ray Berg, Director
Camille Singaraju, Director
Harrison Jones, Director

Board Members Absent:

None

Others Present:

Johnny Branon, Resident
Mark Soo Hoo, Canyons VM
Dan Kropp, Gated Village Chair
Paul Donahue, Enclave VM
John Caffrey, Desert Highlands VM
Susan Camp, Communications Committee
Russ Rhoades, Natural Resources Committee
Nigel Burgess, HOAMCO Executive Vice President - NM Division
Erin Brizuela, HOAMCO Assistant Community Manager
Brandy Hetherington, HOAMCO Community Manager
Marlena Unis, Recording Secretary

APPROVAL OF AGENDA

A motion was made by George Marsh and seconded by Bob Howell to approve the agenda as amended for the July 18, 2023 Board of Directors meeting. The motion was carried unanimously.

APPROVAL OF MINUTES

A motion was made by Bob Howell and seconded by George Marsh to approve the minutes of the June 20, 2023 Board Meeting. The motion was carried unanimously.

FINANCIAL REPORT

Steve Hartig discussed the financial report and he provided the Board with a summary overview of the finances.

A motion was made by Ray Berg and seconded by George Marsh to accept the year end 2022 financials. The motion was carried unanimously.

The financial report was included in the Board packet.

COMMUNICATIONS & WEBSITE COMMITTEE

Susan Camp provided the report. She discussed the recommendations of the committee, specifically focusing on volunteers.

The minutes were included in the Board packet.

CONTRACTS COMMITTEE

George Marsh provided a brief report.

DOCUMENTS REVIEW COMMITTEE

Harrison Jones provided the report.

A motion was made by George Marsh and seconded by Camille Singaraju to appoint Harrison Jones as the Chair of the Documents Review Committee. The motion was carried unanimously.

A motion was made by Bob Howell and seconded by Bill Pederson to approve all of the SOI's submitted to volunteer on the committee. The motion was carried unanimously.

The SOI's received: Harrison Jones, Susan Camp, Camille Singaraju, Mark Soo Hoo, and Russell Welsch.

FIRE PREPAREDNESS

The report on the May event and video were included in the Board packet.

LANDSCAPE COMMITTEE

Camille Singaraju provided a summary of the report.

A motion was made by Harrison Jones and seconded by Ray Berg to approve Elaine Culver and Meghan List to serve on the committee.

The report and the SOI's for Elaine Culver and Meghan List were included in the Board packet.

NATURAL RESOURCES COMMITTEE

Russ Rhoades provided the report.

The report was included in the Board packet.

NCC/MODIFICATION COMMITTEE

The modifications log was included in the Board packet. The Board packet included an SOI for Robert St. Claire to serve on the NCC. A motion was made by Ray Berg and seconded by Bob Howell to approve Robert St. Claire to serve on the NCC. The Board discussed the motion and it was carried unanimously.

VOTING MEMBER GROUP

Mark Soo Hoo provided the report. He discussed the new QR code that will be used for active recruitment of new volunteers.

WELCOME COMMITTEE

The report was included in the Board packet.

The welcome committee will host a welcome event on October 11, 2023 from 5:00 pm to 7:30 pm.

TRAMWAY CLEAN-UP

No report was provided.

GATED VILLAGE COMMITTEE

No report was provided.

MANAGEMENT REPORT

Brandy Hetherington provided the report. She discussed the project summary log and the various projects that are in progress.

The Board packet included the project summary, the Landscape logs and the Vet Sec report.

NEW BUSINESS

Documents Review Committee: A draft copy of the proposed Bylaws changes and an explanation of the amendment changes were included in the Board packet for review.

Enclave Wall Painting and Stucco: The bid provided by Andy's Painting to repair and paint a wall in the Enclave was included in the Board packet.

A motion was made by Steve Hartig and seconded by Bill Pederson, with reservation, to split the cost with the Enclave to repair the wall in the Enclave. The Board discussed the motion and it was carried unanimously.

The cost to the Association will be \$4450.00.

Desert Mountain Sidewalk/Driveway maintenance: The Board discussed ownership and maintenance responsibilities regarding the driveways and sidewalks in Desert Mountain.

CPA Engagement for FY 2022 Taxes and Audit: The Board discussed the fiscal year end taxes and audit. Brandy Hetherington was directed to seek alternate quotes from additional CPA's.

RV Restrictions: The Board briefly discussed the parking rules with regard to Recreational Vehicles.

Zoning Changes: The Board briefly discussed the recent City of Albuquerque zoning changes.

HOMEOWNER FORUM: The Board opened the meeting at this time to any homeowner present that wished to speak.

NEXT MEETING DATE

The next meeting of the HDROA Board will be held on August 15, 2023 at 5:00 p.m. at the High Desert Office, 10555 Montgomery Blvd. NE, Bldg. 1, Suite 100.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:07 p.m.

The Board reconvened in executive session to discuss legal and individual homeowner matters.

Submitted by: Marlena Unis

Approved by: _____
Bob Howell, Board Secretary Date